



TOO MUCH CLUTTER ON THE PAGE?

Use Chrome Reading Mode to simplify and listen

OPEN THE
WEBPAGE

START
READING
MODE

ADJUST
THE TEXT

LISTEN
WHERE
SUPPORTED

RETURN TO
ORIGINAL
PAGE

COMPUTER (WINDOWS / MACOS / CHROMEOS)

- ☐ Right-click > Open in reading mode
- ☐ Or: More > More tools > Reading mode
- ☐ Shortcut: Alt+Shift+R (Win/Linux) Option+R (macOS)
- ☐ Choose full-screen or side panel
- ☐ Adjust font, size, spacing & colour
- ☐ Select read aloud where available
- ☐ Choose voice and playback speed

CUSTOMISE THE READING VIEW

- ☐ Font style
- ☐ Text size
- ☐ Light / Dark / Sepia theme
- ☐ Line spacing
- ☐ Letter spacing

ANDROID

- ☐ Open webpage in Chrome
- ☐ Tap More (three dots)
- ☐ Show Reading mode — simplified view
- ☐ Listen to this page — spoken playback
- ☐ Adjust voice, speed, highlighting
- ☐ Continues when screen locked
- ☐ Continues in another tab

AI PLAYBACK

AI playback may summarise rather than read every word. Do not use on confidential pages without

IPHONE / IPAD

- ☐ Open webpage in Chrome
- ☐ Tap More
- ☐ Turn on Reading Mode
- ☐ Adjust font, size & background colour

BEFORE RELYING ON THE SIMPLIFIED VIEW

- ☐ Return to the original page
- ☐ Check images & diagrams
- ☐ Check tables & data
- ☐ Check forms to complete
- ☐ Check warning boxes
- ☐ Confirm names & numbers
- ☐ No AI playback on confidential pages

RETURN TO ORIGINAL PAGE IF...

- ☐ Images or tables are missing
- ☐ Spoken figures sound wrong
- ☐ Code formatting is lost
- ☐ Warnings have disappeared
- ☐ Page is confidential
- ☐ Forms need completing
- ☐ Content is legal / medical / safety

CHECK IMAGES, TABLES, FORMS AND IMPORTANT WARNINGS BEFORE ACTING ON THE SIMPLIFIED VIEW

Windows / Linux / ChromeOS
Alt + Shift + R

macOS
Option + R

Android
More > Listen to this page

iPhone / iPad
More > Turn on Reading Mode



