

DISCOVER ›

MAP
IDENTITIES ›DESIGN
TARGET ›

SECURE ›

PILOT ›

MIGRATE ›

MOVE DOMAIN ›

VALIDATE ›

DECOMMISSION

WARNING: TENANTS DO NOT SIMPLY MERGE — EACH WORKLOAD AND DEPENDENCY MUST BE PLANNED

BUSINESS CASE

- ☐ Define migration reason
- ☐ Identify executive sponsor
- ☐ Confirm critical dates
- ☐ Record legal obligations

TENANT CONTROL

- ☐ Verify source Global Admin access
- ☐ Verify target Global Admin access
- ☐ Confirm tenant IDs
- ☐ Confirm domain and DNS access
- ☐ Record delegated suppliers

IDENTITIES

- ☐ Inventory users
- ☐ Inventory guests
- ☐ Inventory groups
- ☐ Inventory privileged accounts
- ☐ Map source and target identities

EXCHANGE

- ☐ Measure mailboxes
- ☐ Identify archives
- ☐ Record permissions
- ☐ Review connectors
- ☐ Review retention and holds

ONEDRIVE

- ☐ Measure storage
- ☐ Review external sharing
- ☐ Review departed-user content
- ☐ Confirm target provisioning

SHAREPOINT

- ☐ Inventory sites
- ☐ Record site types
- ☐ Measure storage and items
- ☐ Review permissions
- ☐ Identify Teams connections

TEAMS

- ☐ Inventory Teams and channels
- ☐ Review chats and meetings
- ☐ Locate recordings
- ☐ Record apps, tabs and voice

APPLICATIONS

- ☐ Inventory enterprise applications
- ☐ Inventory app registrations
- ☐ Record secrets and certificates
- ☐ Review SSO and provisioning

DEVICES

- ☐ Inventory Intune devices
- ☐ Review Autopilot
- ☐ Record certificates and VPN
- ☐ Plan re-enrolment

SECURITY

- ☐ Configure target administrators
- ☐ Configure MFA
- ☐ Review Conditional Access
- ☐ Review external collaboration
- ☐ Confirm backup

DELIVERY

- ☐ Confirm migration licences
- ☐ Select pilot users
- ☐ Plan coexistence
- ☐ Document domain cutover
- ☐ Prepare communications

VALIDATION

- ☐ Review migration reports
- ☐ Test mail and files
- ☐ Test applications
- ☐ Test devices
- ☐ Complete restore testing

DECOMMISSION

- ☐ Preserve compliance records
- ☐ Resolve source dependencies
- ☐ Remove delegated access
- ☐ Obtain written approval
- ☐ Close source only after validation