

Windows 11 Business PC Health Checklist

IT Club | Technology Intelligence | itclub.work

Plain-English IT guidance for business owners

A GOOD BUSINESS PC SHOULD BE:

SUPPORTED

PATCHED

SECURED

STANDARDISE
D

MANAGED

FAST ENOUGH

BORING

WINDOWS

- %i Windows 11 installed on a current, supported feature release
- %i Device is on the General Availability Channel (not Insider / Preview)
- %i No end-of-life Windows version (Windows 10 without ESU is unsupported)

HARDWARE

- %i RAM adequate for the workload (16 GB recommended for general business use in 2026)
- %i SSD storage — not a spinning hard drive
- %i Storage capacity healthy — adequate free space remaining
- %i In warranty, or replacement planned
- %i Windows 11 hardware requirements met (TPM 2.0, Secure Boot capable)

PATCHING & UPDATES

- %i All current security updates applied
- %i No failed Windows Update entries unresolved in Event Viewer / Intune
- %i Restart policy appropriate for working hours
- %i Driver and firmware update process understood and followed
- %i Update compliance visible (Windows Update for Business / Intune reporting)

SECURITY

- %i Microsoft Defender or approved EDR solution healthy and up to date
- %i BitLocker enabled on devices that leave the office
- %i Secure Boot active
- %i TPM present and enabled
- %i Standard user accounts used — not local administrator accounts

PERFORMANCE

- %i RAM utilisation reviewed under typical working load
- %i SSD with adequate free space (storage near-full slows performance)
- %i Startup applications reviewed — unnecessary items disabled

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MANAGEMENT

- %j Devices enrolled in Microsoft Intune (or equivalent MDM)
- %j Entra ID (Azure AD) joined where appropriate
- %j Standard application set deployed consistently across estate
- %j Standard security and configuration policies applied
- %j Consistent build — all managed devices behave the same way

STARTUP APPLICATIONS

- %j Startup applications reviewed: Settings !' Apps !' Startup
- %j High-impact startup items assessed and unnecessary ones disabled
- %j Startup application behaviour controlled through policy where appropriate

APPLICATIONS

- %j No manufacturer trialware remaining
- %j No duplicate utilities (e.g. two PDF readers, two video tools)
- %j No unsupported or end-of-life software in active use
- %j Application licensing current and audited
- %j Browser extensions reviewed — unnecessary or unmanaged extensions removed

USER EXPERIENCE

- %j Unnecessary Windows notifications reviewed
- %j OneDrive configured appropriately for the organisation
- %j Windows Search functioning correctly
- %j No persistent user complaints unresolved
- %j Staff can access files, applications and settings without IT assistance for standard tasks

REPLACEMENT PLANNING

- %j Device age and remaining useful life assessed
- %j Replacement date recorded and visible to IT
- %j Windows 11 lifecycle for current feature version noted
- %j Devices approaching end-of-warranty flagged for review
- %j Replacement specification documented for next procurement

BORING IT IS PRODUCTIVE IT.

Employees should spend their time using the computer rather than thinking about the computer.

